

POSITION TITLE: Nurturing Parent Educator
STATUS: Exempt
REPORTS TO: Director, Family Development Initiatives
SUPERVISORY RESPONSIBILITY: None

POSITION SUMMARY: For families with children with disabilities, provides education and support in the family home. Uses the Nurturing Parent Program Model and other Evidence Based Practices selected for service provision. service provision.

RESPONSIBILITIES:

1. Conduct initial intake/assessment to gather contact and demographic information and determine program eligibility.
2. Use all approved screening and assessment tools with fidelity within level of competence.
3. Make appropriate referrals when needs are identified during screening and assessment process.
4. Prepare for, plan and carry out weekly visits to provide the Nurturing Parent Program to parents and children in their homes.
5. Attend weekly Team meeting and meet weekly with supervisor to plan, evaluate program delivery and consult on specific families.
6. Model nurturing attitudes and behaviors in all contacts with program participants and other staff members. Act in congruence with the Nurturing Program philosophy, methods and Standards of Practice.
7. Promote parent participation in home activities designed to promote the physical, emotional, social and intellectual development of their children.
8. Maintain an electronic record in The Advocacy Network's client database relative to the provision of these services, including screening and notes within established time limits.
9. Maintain supplies and equipment in good condition, including Activities Manuals and all other materials used to deliver the Nurturing Parent Program.
10. Represent the agency with integrity in the community, when necessary, as determined by Vice President, Programs and Services.
11. Participate in agency and program meetings using open communication with program staff, program partners, and others always modelling People First language and respectful interactions.
12. Maintain professional behavior, especially as it relates to confidentiality (written, verbal, and electronic).
13. Participate in professional development activities necessary to remain up-to-date with new research and developments in the field.
14. Other duties as assigned.

TRAINING & EXPERIENCE

Bachelors in social work, psychology or related field. Minimum of 2 years experience post-degree. Experience with client population and knowledge of local community strongly preferred. Excellent communication and organizational skills.